

### Introduction

This training course is designed to give insight and knowledge into how to perform effective planned Task Observation.

### Course objective

To provide line supervisors with an understanding of the theoretical and practical know-how of how to conduct effective planned Task Observations. The training provide insight and knowledge into:

- The importance of performing Planned Task Observations in the workplace
- The advantages of performing Planned Task Observations
- Who should perform Planned Task Observations?
- Conducting effective Planned Task Observations

### Target Audience

Foremen, Shift Bosses, Supervisors and First Line Managers.

### Course Content

- Importance of performing Planned Task Observations
- Advantages of performing Planned Task Observations
- Performing effective Planned Task Observations
- Interaction between the parties whilst performing Planned Task Observations
- Practical Application of Planned Task Inspection

**Duration** -1 Day

**Pre-Requisite** - Know what a JSA is, and how to do task analysis

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